

BOARD OF EDUCATION
Millburn School District 24

REGULAR MEETING
May 16, 2011

BOARD MEMBERS PRESENT

Diane Campbell
Jane Gattone
Scott Miller
Joseph Pineau
Robert Reding
Lisa Scanio
Chris Stream

ADMINISTRATION PRESENT

Dr. Ellen Mauer, Superintendent
Elizabeth Keefe, Special Education Director
Dr. Cheryl Kucera, Curriculum Director
Joanne Rathunde, Technology Director
Jake Jorgenson, Principal
Jason Lind, Principal

BUSINESS MANAGER

Mary Taylor

TREASURER

Roger Manderscheid

BOARD CLERK

Dorothy Pazanin

VISITORS

Carla Blanchard	Marybeth DeLaMar
Sarah Berry	Jeff DeLaMar
Greg Ball	Joan Green
Rachel Nichols	Chris Guss
Mark Ainslie	Joan Craven
Laura Brown	Bernadette Hanna

The Regular Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn West School, was called to order at 7 p.m. by President Robert Reding. Roll call was taken with the following Board Members in attendance: Diane Campbell, Jane Gattone, Scott Miller, Joseph Pineau, Robert Reding, Lisa Scanio and Chris Stream.

PUBLIC COMMENT – There was none at this time.

ADDITION OF NON-ACTION ITEMS – Dr. Ellen Mauer updated the Board on the search for a new School Business Manager. Thirteen applications have been received to date. She recommended screening the nine candidates who have a Type 75 School Business Official Endorsement.

ACTION ITEMS

CONSENT AGENDA – Board Members asked that two items be removed from the Consent Agenda: Approval of the Minutes of the Special Meeting and Executive Session of May 2, 2011; and Bill Approval and Payment Authorization. A motion was made by Lisa Scanio and seconded by Chris Stream to approve the Consent Agenda as amended, and including the following:

1. Approval of Minutes
 - a. Regular Meeting and Reorganization of the Board of April 25, 2011
2. Treasurer's Report and Approval
3. Activity Funds of Millburn Central and Millburn West
4. Personnel Report
 - a. FMLA Requests
 - 1) Heidi Anderson
 - 2) Melissa Watters
5. Administrators' Contracts
6. Lake County Educational Service Center (LCESC) Membership

7. Lake County Schools Intergovernmental Agreement
8. Second Reading and Approval of Board Policy
 - a. Students – Attendance and Truancy 7:70
 - b. Students – Agency and Police Interviews 7:150
 - c. Students – Conduct Code for Participants in Extracurricular Activities 7:240
 - d. Students – Exemption from Physical Activity 7:260
 - e. Students – Administering Medicine to Students 7:270
 - f. Students – Adolescent Suicide Awareness and Prevention Programs 7:290
 - g. Community Relations – Relations with Other Organizations and Agencies 8:100

On a roll call vote, the following Board Members voted Aye: Jane Gattone, Lisa Scanio, Joseph Pineau, Robert Reding, Chris Stream, Scott Miller and Diane Campbell. Nays: none. Absent: none. The motion passed.

MINUTES OF THE MAY 2, 2011 – Lisa Scanio asked that in the Minutes of the Special Meeting of May 2, 2011, the location of the Staff Appreciation Picnic be corrected to Van Patten Woods instead of Independence Grove. A motion was made by Lisa Scanio and seconded by Chris Stream to approve the Minutes of the Special Meeting and Executive Session of May 2, 2011, as amended. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

BILL APPROVAL AND PAYMENT AUTHORIZATION – Dr. Ellen Mauer clarified a portion of the attorney's fee that was questioned.

Robert Reding asked that the Bill Approval and Payment Authorization be amended to include a resolution authorizing payment of Tax Anticipation Warrants and interest as tax dollars become available.

A motion was made by Chris Stream and seconded by Lisa Scanio to approve the Bills and Payment Authorization, as amended. On a roll call vote, the following Board Members voted Aye: Lisa Scanio, Joseph Pineau, Robert Reding, Chris Stream, Scott Miller, Diane Campbell and Jane Gattone. Nays: none. Absent: none. The motion passed.

May-11		EXPENDITURES	
EDUCATION			BUILDING
BILLS PAYABLE	\$103,498.07	BILLS PAYABLE	\$35,079.65
PAYROLL	\$696,932.55	PAYROLL	\$42,433.11
Voided Cks	-\$30.68		
Manual Checks	\$4,762.00		
TOTAL	\$805,161.94	TOTAL	\$77,512.76
TRANSPORTATION			IMRF
BILLS PAYABLE	\$10,672.29	BILLS PAYABLE	\$0.00
PAYROLL	\$54,891.64	PAYROLL	\$40,782.83
TOTAL	\$65,563.93	TOTAL	\$40,782.83
SITE & CONSTRUCTION			BONDS&INTEREST
BILLS PAYABLE	\$0.00	BILLS PAYABLE	\$0.00
		TORT	
		PAYROLL	\$9,958.23
		BILLS PAYABLE	\$0.00
		TOTAL	\$9,958.23
		FUNDS TOTAL	\$998,979.69

It was noted that Roger Manderscheid exited the meeting at 7:07 p.m.

CONTRACT FOR PRINCIPAL AT MILLBURN CENTRAL – Jason Lind introduced Marybeth DeLaMar as the candidate chosen to fill the principal vacancy at Millburn Central for the 2011-12 School Year. A motion was made by Lisa Scanio and seconded by Chris Stream to approve the contract for Marybeth DeLaMar as principal. On a roll call vote, the following Board Members voted Aye: Joseph Pineau, Robert Reding, Chris Stream, Scott Miller, Diane Campbell, Jane Gattone and Lisa Scanio. Nays: none. Absent: none. The motion passed.

INFORMATION/DISCUSSION ITEMS

VOLUNTEER PROGRAM – Dr. Ellen Mauer announced the formation of a district-wide community volunteer program, organized by PTO volunteers. It combines current programs at each school into a district-wide program. The program includes a handbook outlining volunteer expectations, opportunities, philosophy and training.

MARKET STUDY – The Board discussed the possibility of doing a market study in personnel areas. One purpose of the market study would be to gather information in preparation for upcoming contract negotiations. Discussion topics included: availability of current information; importance of comparing similar districts; time commitment needed to conduct such a survey; reliability of the current data; the timeline for negotiations; and the make-up of the negotiating team. The administrative team agreed to begin researching the salary and benefit data of surrounding districts. The topic of forming a negotiating team will be placed on an upcoming agenda.

TRAINING DATE – The Board agreed to set Aug. 2, 2011 as the date for their second training session.

IASB MEMBERSHIP – The Board reviewed information regarding membership in the Illinois Association of School Boards. Approval of continuing the annual membership, at a cost of \$4,146, will be added to the Consent Agenda at the next Regular Meeting.

WAIVER OF LIMITATION OF ADMINISTRATIVE COSTS – Dr. Ellen Mauer reported that the district must hold a Public Hearing regarding a resolution to waive the 5 percent Administrative Cap Limitation. She explained that the district surpassed the 5 percent threshold this year because part of the superintendent's salary was moved out of the Tort Fund and into the Education Fund. This transfer of funds was recommended by the district auditors and PMA Financial Network. Dr. Mauer noted that there were no increased administrative costs. The Public Hearing will be at 7 p.m. June 6, 2011. A motion to pass the Resolution to waive the 5 percent limitation will be on the agenda of the Special Meeting on that same date.

SEDOL REPORT – Diane Campbell reported that SEDOL is proposing two changes in its pending budget that will have an impact on Millburn. The first is a 10 percent increase this year in tuition charged by SEDOL. The second is a change in the housing formula, which is the amount SEDOL pays to use classrooms in other school buildings. Millburn currently houses five SEDOL programs. Board Members discussed ramifications of the proposal on SEDOL and Millburn, possible options, and the future outlook. The Board directed Ms. Campbell, as the Millburn District SEDOL representative, to vote to approve the proposed budget at the next SEDOL Board Meeting.

PUBLIC COMMENTS – Laura Brown asked if the Board had any further discussions about joining EdRed, a local organization created to lobby for education.

Carla Blanchard said she is pleased to hear about the district volunteer program. She asked for more information about becoming involved in the program.

EXECUTIVE SESSION

A motion was made by Lisa Scanio and seconded by Chris Stream to enter into Executive Session for the purpose of discussing personnel. On a roll call vote, the following Board Members voted Aye: Robert Reding, Chris Stream, Scott Miller, Diane Campbell, Jane Gattone, Lisa Scanio and Joseph Pineau. Nays: none. Absent: none. The motion passed. The Executive Session began at 7:55 p.m.

A motion was made by Chris Stream and seconded by Scott Miller to exit Executive Session at 8:20 p.m. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed.

REGULAR MEETING RESUMES

DISCIPLINARY ACTION – A motion was made by Lisa Scanio and seconded by Scott Miller to issue a Notice to Remedy to Employee 2011A as discussed in Executive Session. On a roll call vote, the following Board Members voted Aye: Chris Stream, Scott Miller, Diane Campbell, Jane Gattone, Lisa Scanio, Joseph Pineau and Robert Reding. Nays: none. Absent: none. The motion passed.

There being no further business, the meeting was adjourned at 8:23 p.m.

Robert A. Reding, President
Board of Education
Millburn School District 24

ATTEST:

Chris K. Stream, Secretary
Board of Education
Millburn School District 24

Date